

## CAYDEE WIGHTMAN

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### EDUCATION

#### Cooperstown Graduate Program

*Master of Arts in Museum Studies*

Cooperstown, NY

May 2024

#### Longwood University

*Bachelor of Arts in History*

Concentration: Public History

Minor: Art History

Cumulative GPA: 3.9

Member of the Cormier Honors College

Farmville, VA

May 2022

### WORK EXPERIENCE

#### The Virginia Museum of the Civil War

*Visitor Service Technician*

Luray, VA

May 2022-August 2022

- Orient visitors within the museum and provide information regarding the Civil War and specifically the Battle of New Market
- Demonstrate financial responsibility by overseeing monetary transactions and balancing the cash register
- Assist the historical interpreter with Living History events and tours

#### The Longwood Center for the Visual Arts

*Assistant to Director of Education and Outreach*

Farmville, VA

August 2021-May 2022

- Assisted the education department with various projects that engage with the Farmville community, including creating art packets and organizing events
- Authored professional documents, including letters and release forms, to acquire funding or permissions for the gallery
- Strengthened and updated previous online projects to better represent the gallery of today, including creating a digital exhibit of the art on Longwood University's campus
- Collaborated with other faculty to organize the 2022 Winter Gala to encourage donations to the gallery and auction off art from the collection
- Photographed and archived objects within the collection to foster better organization and accessibility

#### Nest & Hive

*Retail Cashier*

Luray, VA

May 2021- January 2022

- Supervised the store and assisted customers with merchandise or interior design questions
- Reorganized displays and revamped product placements to attract customer interest
- Supervised new employees and educated them about the store's policies and procedures
- Demonstrated financial responsibility by overseeing monetary transactions and balancing the cash register
- Organized merchandise to make items easily accessible to customers

### INTERNSHIP EXPERIENCE

#### The Longwood Center for the Visual Arts

*Wells-Bishop Internship*

Farmville, VA

August 2020 - May 2021

- Researched the history of buildings on Longwood's campus to showcase the unique aspects of its architecture to prospective students and visitors through an interactive map with the ArcGIS StoryMaps program
- Assisted with the education and outreach department by working on various projects that benefit the Farmville community
- Authored legal documentation for photo and video release forms
- Produced and directed educational videos to inform the public of Longwood University's campus and art collections

### HONORS AND AWARDS

- **Lancer Achievement Award**, Longwood University, (2019-2022)
- **General Honors Scholarship**, Longwood University, (2019-2022)
- **Richard T. Couture Scholarship**, Longwood University (2021-2022)
- **Outstanding Senior in History**, Longwood University (2022-2023)

### ACTIVITIES

**Phi Alpha Theta**, Longwood University, *March 2021 – present*

**Alpha Lambda Delta**, Longwood University, *December 2019 – present*

**Honors Student Association**, Longwood University, *August 2019 – May 2022*

### SKILLS

**Technology:** ArcGIS StoryMaps, Zotero, Microsoft Office, Google Suite, Graphic Design, Website Creations