

Quality Enhancement Plan (QEP) Topic Idea Submission

Topic Idea Guidelines

We encourage faculty, staff, and students to submit a topic idea. Individuals can submit an idea or you might decide to collaborate with others. Your participation helps us to understand potential student learning/success needs. The purpose of this submission is to provide the committee with enough information to make informed decisions about possible QEP topics. The QEP topic needs to focus on enhancing student learning and/or student success. According to SACSCOC,

(s) tudent learning is defined broadly in the context of the QEP as enhancing student knowledge, skills, behaviors, and/or values. Student success is also defined broadly as improvements in key student outcomes such as student retention, completion, time-to-degree, placement in field, or performance in “gatekeeper” courses. (*Resource Manual for The Principles of Accreditation: Foundations for Quality Enhancement*, p. 59).

The QEP should be consistent with the Longwood’s strategic plan and appropriate to our mission.

In your submission, you need to demonstrate that the topic

- aligns with Longwood’s strategic priorities and mission,
- affects a diversity of Longwood students,
- involves the possibility of involvement from faculty/staff across campus
- represents an identified need/gap in student learning and/or success

Submission Guidelines

What should be included in your submission?

- A cover page including the writer or writers’ full name(s), title(s) (e.g. Professor of Chemistry, Director of Student Success, Undergraduate Sociology Major, etc.), Longwood email address (es), campus address (es) and telephone number(s).
- No more than 1000 words (not including cover page or references). References are optional.
- Responses to the questions below.

Components of a QEP Topic Idea Submission

- **What?** Describe your Quality Enhancement Plan topic.
 - Give your proposed topic a descriptive title.
 - What is the single, overarching goal of this QEP topic?
 - How does it connect to [Longwood’s Strategic Plan and/or Mission?](#)

- **How?** A successful QEP must “improve specific learning outcomes and/or student success.” In what way(s) will this proposed project improve student learning or student success?
- **Who?**
 - What student constituencies does this QEP intend to reach? Who will be affected by this QEP?
How does the topic reach a diversity of learners at Longwood?
 - In what ways can faculty and staff from across campus participate in promoting and implementing this QEP topic?
- **Why?** What led you to this topic? How did you determine that there was a need for this enhancement?