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| A person in a graduation gown  Description automatically generated |  | Gracie WisemanBSWTo whom it may concern,Are you looking for a social worker with:* 734 hours of internship experience with the Roanoke City Department of Social Services and Blue Ridge Behavioral Healthcare.
* Knowledge of Microsoft Office, Word, and Excel.
* Leadership, problem-solving, and teamwork skills.
* A passion to learn and grow my skills which is especially seen in the numerous trainings I have completed on a variety of topics.

 I would very much like to discuss employment opportunities with you. To schedule an interview, please call me at 540-309-8630. I should be able to answer anytime, but if for some reason I do not answer, please leave a voice message.Thank you for taking the time to review my application. I look forward to talking with you. Sincerely,Gracie WisemanEnclosure |
|  | C O N T A C T |  |  |
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|  (540)309-8630 |
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|  |
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| [Recipient Name][Title][Company][Recipient Street Address][Recipient City, ST Zip] |

