

To Whom It May Concern,

I have always been interested in working in the human services field. After being indecisive between special education and the field of social work, social work felt more of a calling than teaching did. I knew from an early age that I wanted to work with children and families from an early age and empower them throughout the process during their challenges that they may face. I have been familiar with what challenges families face from both of my prior internships and working with families with handicapped children for six years. I believe that my skills, experience, devotion, and strong work ethic would make me a great asset to any team.

I bring in empathy, organization, patience, adaptability, dependability, hard work, passion, and determination into the field of social work, through a strengths-based perspective, which has given me permission to work effectively with any clients. In my many experiences, it has been shown that I am not a stranger to working with vulnerable populations and having to think in a creative, yet adaptable, aspect. In my experience working with the community on a micro and macro level, these qualities have been essential in supporting clients towards their goals. I am a team player who is searching for opportunities that can help me continue to grow as a professional, as well as, share valuable perspectives, and work with individuals or groups with their needs.

As a care manager at LOC Family Services, I have received training that has immensely helped me with developing essential skills that include: active listening, establishing team goals and responsibilities while using feedback, strategies that help with having difficult people work together, communication, how to handle difficult and hard headed people, facing the management challenges of difficult behavior and diverse teams, cultural competency in terms of how it affects communication, interpersonal communication skills with correctional offenders, and how to reach goals with using perseverance and resilience. I have also used the skills that I have learned from my education here, at Longwood University, to work with clients.

Throughout my e-portfolio, I have: references listed, as well as a letter of reference, trainings and certifications, personal profile, my achievements, activities and organizations that I have been apart of, leadership opportunities, professional writing samples, resume, and career plan connected on this website to illustrate the professional of who I am. I am eager to speak with you further about potential opportunities, in the future, and greatly appreciate your time and consideration.

Thank you,
Alice Flanagan.