**ABIGAIL ELIZABETH JONES**

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**EDUCATION**

**Longwood University Farmville, VA**

*Bachelor of Science in Communication Sciences and Disorder May 2022*

Minor: Neuroscience Studies

GPA: 4.0

Honors: *President’s List* (Fall 2019, Spring 2020, Fall 2020, Spring 2021)

**WORK EXPERIENCE**

**Andy Taylor Early Development Center Longwood University**

*Assistant Teacher October 2020-Present*

* Establish and enforce rules for behavior and procedures for maintaining order
* Teach basic skills such as color, shape, number, and letter recognition, personal hygiene, and social skills
* Attend to children’s needs by feeding them, dressing them, and changing their diapers
* Assimilate children to the school environment by greeting them, helping them remove outerwear, and selecting activities of interest to them

**Wesley Children’s Center Colonial Heights, VA**

*Assistant Teacher June 2021-Present*

* Supervise and monitor the safety of children
* Prepare and organize mealtimes and snacks for children
* Develop schedules and routines to ensure that children have enough physical activity, rest, and playtime
* Watch for signs of emotional or developmental problems in children and bring potential problems to the attention of parents or guardians

**Hopewell Community Center Hopewell, VA**

*Indoor Lifeguard & Swim Instructor June 2017-August 2019*

* Supervised swimming activities and ensured that policies are being followed
* Administered first aid in the event of an injury, rescued swimmers in distress or danger and administered CPR if necessary
* Instructed classes in fundamentals of swimming and water aerobics

**LEADERSHIP EXPERIENCE**

**Kappa Delta Pi International Honor Society in Education Longwood University**

*Treasurer August 2021-Present*

* Attend weekly executive and general body meetings
* Establish budget and distribute accordingly to other executive committees
* Collect semester dues from every member
* Maintain a professional relationship with Benchmark Community Bank

**Longwood Club Field Hockey Longwood University**

*Vice President August 2021-Present*

* Coach during weekly practices
* Communicate and enforce all policies and decisions to teammates
* Collaborate with other teams to plan games and tournaments
* Conceptualize and order the semester t-shirt designs
* Support and assist the President when needed

**ACTIVITIES**

**National Student Speech Language Hearing Association Longwood University**

*General Body Member* *August 2019-Present*

**SKILLS**

Familiar with IPA transcription, Basic ASL, Proficient in Microsoft and Apple systems

**Certifications:** CPR and First Aid, *expires December 2024*