

# STEVEN KYLE HERRING

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## EDUCATION

### Longwood University

Bachelor of Arts in Communication Studies: Digital Media Concentration

*Lambda Pi Eta Honor Society | Sigma Alpha Pi Honor Society*

3.84 GPA

Farmville, VA

May 2019

### John Tyler Community College

Associate of Arts in Liberal Arts

*Phi Theta Kappa National Honor Society*

Graduated Magna Cum Laude: 3.80 GPA

Midlothian, VA

May 2017

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## OBJECTIVE

To enter the disaster and emergency response career field where I can combine my communication skills and professional experiences with increased knowledge of disaster management to help prepare and support those in need.

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## PROFESSIONAL EXPERIENCE

### Walmart

Associate

Chesterfield, VA

May 2012-Present

- Held various management positions such as Pharmacy Department Manager and Overnight Support Manager
- Worked positions including Overnight Stocker, Daytime Inventory Management Associate, and Lawn & Garden
- Perform exceptional customer service while creating a safe and friendly working environment and handle financial transactions

### The Rotunda

Longwood University Student Newspaper; News Department

Farmville, VA

September 2017-February 2018

- Served as Assistant News Editor for five months
- Researched and interviewed various sources & met deadlines to ensure effective editing and production of articles
- Published 14 articles regarding local content about the Longwood and Farmville communities

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## VOLUNTEER EXPERIENCE

### FACES Food Pantry

Student Volunteer

March 2018

- Assisted other volunteers to complete preparations for food handouts
- Managed volunteers during food handouts to ensure effective customer service was given
- Coordinated with owners to ensure proper cleaning and care was performed by volunteers

### Habitat for Humanity

Community Volunteer

September 2017

- Coordinated with Habitat leaders to ensure proper plans were completed and community garden was conserved

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## CERTIFICATION AND SKILLS

### Certification:

- **Hootsuite Social Media Management Platform Certification:** September 2018-Present

### Interpersonal:

- Experience in time management, customer service, and meeting deadlines.
- Knowledge in using conflict-resolution communication to resolve issues between group members

### Language:

- Intermediate level reading and writing in German; beginning level speaking in German

### Teamwork:

- Experience in working within a team to create a project and present it in front of classmates
- Comprehension in coordinating tasks between team members to ensure all work is finished correctly