

Student Name: Vernestine Payne

Semester: Fall2018

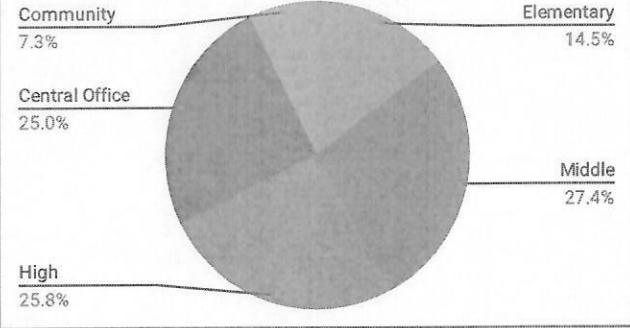
Elementary	9:00
Middle	65:00
High	16:00
Central Office	15:30
Community	4:30


Hours Required this Semester: 107:00

Hours logged to date: 110:00

Hours left to complete: -3:00

Internship Hours by Category



Supervisor Signature: 

Student Name: Vernestine Payne		Semester: Fall2018					
Date	Time In	Time Out	Contact Hours	Setting	Mentor	NELP Standard(s)	Description of Activities
8/31/2018	9:00 AM	10:00 AM	1:00	Hamptom	Mitchell	6.1	Helped to execute first fire drill of the year
9/18/2018	8:00 AM	1:00 PM	5:00	Beville	Mitchell	4.2	Instructional rounds- Met with the Associate Superintendent and other middle school principals and assitant principals to observed instructional practices in various classrooms. The purpose of instructional rounds is to observe what is working and improve on practices that may need attention. Once I returned to my building, we discussed what we observed, shared at a staff meeting and encouraged more student driven lessons.
9/14/2018	8:00 AM	11:00 AM	3:00	Hampton	Mitchell	1.2	Organized and facilitated a school-wide event (Biggest Loser; a school-wide iniative to promote a healthier lifestyle that includes weight loss.)
9/20/2018	7:00 PM	9:00 PM	2:00	Hampton	Mitchell	5.1	Assisted with Back-to-School night. Directed parents to various locations throughout the building, answered scheduling questions and

9/26/2018	8:00 AM	4:00 PM	8:00	Double Tree Conference room	61, 6.3, 6.4	<p>Attended a professional development on Reframing discipline. Once I returned to school, I met with my principal and assistant principal to discuss the conference and ideas to implement in our school. I suggested we bring Maria Burgoes-Singleton, the multicultural specialist from PWCS, to present at our next staff meeting. Understand the students you teach, helps you think twice before writing a discipline referral.</p>	
9/24/2018	3:15 PM	4:15 PM	1:00	Hampton	Mitchell	4.3, 4.4	<p>Testing committee meeting: Discussed procedures for SOL testing</p>
10/1/2018	3:15 PM	6:15 PM	3:00	Saunders	Mitchell	1.2	<p>Worked on PBL, completed teacher survey</p>
10/8/2018	8:00 AM	3:00 PM	7:00	Hampton	Mitchell	4.3, 4.4	<p>Met with principals to review special education procedures and services</p>
			0:00				<p>revamped schedules, developed remediation plans for students</p>
10/1/2018	3:00 PM	6:00 PM	3:00	Saunders	Mitchell	7.3	<p>PBL Collaborated with PBL partner; researched, brainstormed and created teacher survey</p>
10/9/2018	3:30 PM	4:30 PM	1:00	Saunders	Mitchell	7.3	<p>PBL Brainstormed Law</p>
10/11/2018	3:45 PM	5:45 PM	2:00	Saunders	Mitchell	1.4, 7.3	<p>Discussed teacher incentives results for PBL 504</p>
10/18/2018	3:00 PM	5:00 PM	2:00	Hampton	Mitchell	1.4, 2.1, 7.3	<p>PBL Met with Mrs. Mitchell to discuss teacher survey results, discussed incentives for PBL</p>

	Total Contact Hours	65:00				
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			0:00				
		Total Contact Hours	16:00				

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Date	Time In	Time Out	Contact Hours	Setting	Mentor	NELP Standard(s)	Description of Activities
9/15/2018	11:00 AM	3:30 PM	4:30	community	Mitchell	1.3,5.1,5.3	Met with managers at Krispy Kreme, Panera Bread, Costco's and BJ's to get support for a fund raiser for the cheerleaders at Hampton.
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Total Contact Hours			4:30				