

# BAILEY NIXON

10304 Attems Way, Glen Allen, VA 23060 · 804-221-0860

[Bailey.nixon@live.longwood.edu](mailto:Bailey.nixon@live.longwood.edu)

## EXPERIENCE

**MAY 2020– CURRENT**

**STORE ASSOCIATE, UNITED PARCEL SERVICE**

Assists customers in the store, maintains cleanliness throughout the store, works under manager to help with any tasks or responsibilities

**JANUARY 2021– CURRENT**

**DESK AIDE, LONGWOOD UNIVERSITY**

Assists residents of dormitory with any needs, questions or concerns, reports any incidents to the university, attends staff meetings, and participates in leadership assignments

**AUGUST 2019 – SPRING 2020**

**QUANTITATIVE REASONING TUTOR, LONGWOOD UNIVERSITY**

Plan tutoring lessons for students, assist students with coursework for mathematical courses

**SEPTEMBER 2017 – JANUARY 2020**

**STORE TEAM, SWEETFROG**

Assist customers in the store, run the cash register, maintain pleasing appearance throughout the store

**SEPTEMBER 2017 – JUNE 2018**

**CLASSROOM ASSISTANT, GREENWOOD ELEMENTARY SCHOOL**

Organized station activities for students, assisted students with work, created lesson plans, mentored students

**JUNE 2016 – SEPTEMBER 2017**

**SHIFT MANAGER, SALADWORKS**

Assisted customers with their meals, ran the cash register, maintained pleasing dining environment throughout the store, promoted to be manager on duty

**JUNE 2017 – AUGUST 2017**

**INTERIOR DESIGN INTERN, ANGELA ELLIOTT INTERIORS**

Observed professional designers, organized design studio, visited clients' houses, created design pdf for an apartment

**FEBRUARY 2017 – JUNE 2017**

**CLASSROOM ASSISTANT, GLEN ALLEN ELEMENTARY**

Organized station activities for students, assisted students with work, created a lesson plan, created lesson presentation that was given to students

## **EDUCATION**

**JUNE 2018**

**HIGH SCHOOL DIPLOMA, GLEN ALLEN HIGH SCHOOL**

Center for Education and Human Development

GPA: 4.3

**EXPECTED GRADUATION MAY 2022**

**CURRENT, LONGWOOD UNIVERSITY**

B.S. in Elementary Education Candidate, Spanish Minor

Awards and Honors: Cormier Honors College, President's List (Fall 2018, Spring 2019, Fall 2019, Spring 2020, and Fall 2020), Joan of Arc Leadership Award (Spring 2021)

Overall GPA: 4.0

In-Field Experience: 30-hour Practicum in Lunenburg County with 4<sup>th</sup> Grade, 60-hour Practicum in Chesterfield County with 3<sup>rd</sup> grade

## **SKILLS**

- Strong knowledge of various technologies
- Strong communication skills
- Strong responsibility skills
- Works well with others
- Strong creativity skills
- Prior experience working with children and in an educational setting
- CPR/AED/First Aid Certified Adult and Pediatric

## **ACTIVITIES**

Current Extra Curricular Activities

- Alpha Delta Pi (Current President; Former Vice President of Operations, Operations Specialist, Archivist, Relay for Life Head)
- Longwood Ambassadors (Tour guide)
- Order of Omega (Current Hazing Prevention Week Head, New Member Programmer)
- Sigma Delta Pi (Honors Society Member)
- Mortar Board Senior Honors Society (Current Secretary)