



New Faculty Orientation

August 8, 2022

All sessions are in **Allen 308 and 310**, the CAFE Classroom and Lounge, unless otherwise designated.

- 8:15-8:45** **Breakfast and Official Longwood Photo Session**
- 8:30-8:45** **CAFE Welcome;** Dr. Renee Gutiérrez, Assistant Director, Center for Faculty Enrichment
- 8:45-9:00** **Provost Welcome;** Dr. Lara Smith, Provost and Vice President for Academic Affairs
- 9:00-10:00** **Campus Tour: Longwood Then & Now** ****walk around campus**** with Dr. Jake Milne, Associate Professor of Sociology, Anthropology, & Criminal Justice and former Longwood student ambassador
- 10:00-11:00** **The Library & Faculty Support** Greenwood Librarian Team, ****Greenwood Library****
- 11:00-11:15** **Break** Walk back to CAFE Classroom, Allen 308
- 11:15-11:35** **Longwood Student Culture;** Jen Fraley, Dean of Students
- 11:35-12:35** **Student Well-Being: Panel Discussion**
Facilitator: Dr. Maureen Walls-McKay, Dean of Well-Being, Director of Counseling & Psychological Services (CAPS)
Panelists: Jen Fraley, Dean of Students; Dr. Jenny Retallick, Trauma Specialist for CAPS; Madeline Schutt, Director, Accessibility Resources Office
- 12:35-1:35** **Lunch**
- 1:35-3:00** **Diversity and Inclusion in the Classroom** Dr. Erica Brown-Meredith, Assistant Professor of Social Work and CAFE consultant for Inclusion, Diversity, Equity and Access
- 3:00-3:15** **Break**
- 3:15-4:15** **Teaching and Learning Case Studies**
Dana Slater, Director of Conduct & Integrity
Hannah Ledger, Director, Student Athlete Enhancement
Rebecca Sturgill, Director, Center for Academic Success
Dr. Deborah Westin, Director, English Language Bridge Program



CAFE
CENTER FOR FACULTY ENRICHMENT

New Faculty Orientation August 9, 2022

- 8:15-8:45** **Breakfast**, Allen Hall 308 / 310
- 8:45-10:45** **Human Resources**
Welcome: Lisa Mooney, Chief Human Resources Officer
Payroll: Frances Huddleston, Payroll Manager
Policies and Benefits: Donna Morris, Benefits Manager
Administrative Support: Kayla Sedivy
- 10:45-11:00** **Break**
- 11:00-11:15** **About Student Privacy: the Family Educational Rights and Privacy Act (FERPA)**
Susan Hines, Registrar
- 11:15-12:00** **Faculty ID, Parking, and Perks**
Jenise Ragland, Parking Services Manager
Beverly Redman, Longwood Police and Public Safety, Parking Tickets and Appeals
Cyndi Garrison, Business Manager, Lancer Card & Campus Services
- 12:00-12:30** **Overview: the Civitae Core Curriculum** Dr. Heather Lettner-Rust, Director of Civitae
- 12:30-1:15** **Lunch and Discussion: Research at Longwood** Choose two topics! Enjoy lunch as you spend 20 minutes discussing two of three themes. Your choices are:
1. Research with Students: Dr. Amorette Barber, Director of the Office of Student Research
2. Research Grants plus Institutional Reviews: Dr. Jo Morrison, Associate Professor of Exercise Science and IRB Committee Chair; Dr. Alix Fink, Associate Provost, Research and Academic Initiatives and Jim Wiecking, Research & Grants Program Admin.
3. Faculty Writing, Dr. Renee Gutiérrez, Assistant Director, CAFE
- 1:15-3:45** **Teaching & Technology** with the Digital Education Collaborative (DEC), ****Allen 205****
Please bring your laptop if possible.
Ashley Leslie, DEC instructional designer
Marcus Christian, DEC instructional designer
Dean Boyle, DEC solutions engineer
- 3:45-4:15** **Informational Technology Support**
Kim Redford, Director of User Support Services

ADDITIONAL EVENTS: August 18th

- 5:00-5:30** **Additional Longwood Photo Session** with Courtney Vogel, ****Radcliff Hall**** Please come right at 4:30 to the front door. Courtney will tell you where to go from there.
- 5:30-7:00** **President's New Faculty Reception**, **** Radcliff Hall Lobby ****