**Michael Carpenter**

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**Education**

**Longwood University Farmville, VA**

*Bachelor of Arts in Communication Studies May 2020*

Concentration: Digital Media

*Minor in Business Administration*

Concentration: Marketing

**Work Experience**

**Longwood University Farmville, VA**

*Building Supervisor* *August 2020-present*

* Assist in office administration tasks, which includes answering phones and working with students and faculty.
* Collaborate with set-up crew to ensure proper layouts of meeting spaces.
* Implement rules and regulations while being point of contact of the building.

**Water Country USA WILLIAMSBURG, VA**

*Lifeguard May 2017- present*

* Instructed swim lessons for guests of all ages.
* Handled guest complaints in a professional manner.
* Enhanced team communication by implementing phone updates throughout day.

**Longwood University Farmville, VA**

*Resident Assistant August 2017-May 2018*

* Insured safe living conditions for 35-40 residents.
* Coordinated events and programs throughout the year to enhance student involvement.

**Chesapeake Experience Yorktown, VA**

*Camp Counselor Summer 2016*

* Assisted counselors with a variety of camp students to enhance water skills and make sure their needs were being met.
* In June of 2016, I made the transition from being a student intern to being an annual paid staff member for Chesapeake Experience as a Camp Counselor for the program’s kayak camps. As a counselor, I shared responsibility for the care and well-being of the campers. I enjoyed teaching the campers kayak skills and appreciation for our Chesapeake Bay. I learned the importance of building good relationships with the campers while maintaining a strong rapport with the other counselors.
* Facilitated daily lessons to increase student’s knowledge about the environment.

**Cinco de Mayo Yorktown, VA**

*Employee September 2013-June 2016*

* Maintained a positive and friendly relationship with customers and other employees.
* Gained professional responsibilities by expanding work requirements by learning how to work as a cashier, sever, and a host.

**Longwood University Farmville, VA**

*Ambassador Fall 2017-present*

* Helped to facilitate campus tours to prospective students and their families, as well with prospective faculty.
* Conducted integrated activities with students to increase group cohesion.

**Volunteer Experience**

**St. Lukes United Methodist Church YOrktown, Va**

*Team Leader June 2018*

* Served as a Youth Leader on this team but have served since 2017 as an adult volunteer. On ASP, I have volunteered countless hours to work on multiple local homes at various times of the year. I have assisted adult leaders in performing various home-improvement projects for homeowners in my hometown area who are either unable to do the work or afford the improvements themselves. Some of these projects have included building ramps, repairing sheds and porches, and painting.
* Aided and performed various tasks that have included rebuilding homeowners' bathrooms, installing flooring and repairing roofing. I have learned the importance of working with other team members while fostering personal relationships with the families that we have worked with.
* Met with our youth director to plan and discuss activities and events to increase youth participation.
* I volunteered many hours through my youth group for various programs at our church, including Kids' Night Out and Vacation Bible School. I assisted and provided support to adult leaders to make these programs a success.
* Established various church programs to increase children’s knowledge of biblical history, such as Kid’s Night Out and Vacation Bible School.

**Activities**

**Longwood University**

*Junior Marshalls* *August 2018-present*

* Represented President’s office in events, such as: Honor and Integrity Ceremony, Convocation, and Commencement.
* Participated in the care of the Board of Visitors during their campus visits.

*College Republicans* *March 2016-present*

* Served as the Secretary and Vice President.