

# Elizabeth Margaret Bradley

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## Skills

- Good communication skills
- Able to organize and maintain organization
- Able to empathize with others
- Can work on a team or solo
- Able to focus and get things done in a timely manner
- Good creative thinking and problem solving skills
- Prompt, dependable, and resourceful

## Education

September 2011 - June 2016

### **Kecoughtan High School, Hampton, VA**

Graduated with Highest Honors. Took and passed eight AP classes over the course of four years.

August 2016 - Present

### **Longwood University, Farmville, VA**

Pursuing a degree in Liberal Studies with a focus on Elementary and Middle School education, and a History Concentration.

Accepted into the Cormier Honors College.

## Employment

May 30th 2017 - July 14th 2017

### **Babysitter, 14 Cavalier Road, Hampton VA**

Babysat a child aged 18 months between the hours of 4:00 AM to 9:00 AM throughout the week.

Responsibilities included changing diapers, preparing breakfast, and making sure he stayed out of trouble

June 19th 2017 - August 11th 2017

### **Kindergarten Childcare, Gloria Dei, Hampton, VA**

Worked childcare with a coworker for up to 23 children going into kindergarten between the hours of 12:00 PM to 6:00 PM. Responsibilities included providing lunch, maintaining classroom order and cleanliness, planning and supervising group activities, and mediating disagreements both on the playground and in the classroom.

## Volunteer Work

2010 - 2015

### **Monitor - The National Federation of Music Clubs Jr. Festival**

Responsible for making sure contestants are at the performance site in a timely manner.

2012 - Present

### **Acolyte - Emmanuel Episcopal Church**

Responsible for aiding in the smooth performance of religious services.

2014 - Present

### **Night's Welcome Greeter - Emmanuel Episcopal Church**

Annual event providing the homeless dinner, breakfast, and a place to sleep and wash up every night for a week. Greeters are responsible for making note of every guest and providing a total count of men, women, and children.

September 2015 - June 2016

### **Teacher's Aide - Hampton City Schools**

Shadowed and assisted teachers and office staff at Spratley Gifted Center and Barron Elementary School, working with children from Kindergarten to 8th grade. Tasks included making copies, grading papers, setting up labs, cleaning up after activities, administering tests, and ensuring proper behavior in the classrooms.

## Awards

Girl Scouts Bronze Award - 2009

National Federation of Music Clubs:

- 3 Year Superior Gold Cup for Piano Festival - 2007
- 6 Year Superior Gold Cup for Piano Festival - 2012
- 9 Year Superior Gold Cup for Piano Festival - 2015
- 3 Year Superior Gold Cup for Vocal Festival - 2015

US President's Award for Educational Excellence - 2016

Inducted into the National Society of Leadership and Success - April 28, 2017

## References

**Megan Johnson (231)408-7686**

Mother of the child I babysat

**Chip Johnson (231)527-5842**

Father of the child I babysat

**Gloria Dei (757)851-2897**

Childcare facility