Zoe Davis

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**EDUCATION Farmville, Virginia**

**Longwood University**

*Undecided Major*

Expected Graduation: May 2023

**PROFESSIONAL EXPERIENCE Farmville, Virginia**

Fall 2018-Present

(no experience yet)

**WORK EXPERIENCE**

**Longwood Dining Hall Farmville, Virginia**

*Food Service Worker* August 2018 – Present

* Contributed to teamwork by cleaning tables with other workers
* Prepared food for campus students
* Supplied and stocked fruits and vegetables at fruit bar station

**The Flyin’ Pig Midlothian, Virginia**

November 2018 – Present

Hostess

* Demonstrated social skills by greeting families as they entered the restaurant
* Sat families accordingly to restaurant set up
* Answered phones, informing guests of daily specials, and assisted those ordering take out
* Organized catering orders
* Worked with other hosts on duty to clean tables

**Marcos Pizza Midlothian, Virginia**

March 2018 – November 2018

*Crew Member*

* Welcomed customers as they walked into restaurant to promote a warm environment and uphold to polices
* Multitasked by answering phone calls for delivery orders while operating the cash register for take out orders
* Strengthened leadership skills by training 6 new crew members to answer phone calls, use the cash register, and welcome customers efficiently

*References Available Upon Request*