

October 12, 2021

John Smith

Road Work Repairs

123 Repair Road

Farmville, VA 23909

Dear Mr. Smith:

Subject: Polehole repair on 138 South Street Farmville, VA 23909

Over the past few weeks, multiple potential car accidents have taken place on my road. The quality of South Street is starting to decrease causing an increase in the number of potholes. Cars have been swerving and have been nearly missing on coming cars. The potential safety hazards are alarming. These Potholes are causing potential car accident in the neighborhood, as well as preventing children from playing outside or riding their bikes, scooters, skateboards, etc.

I understand Road Work Repairs is currently receiving a high number of requests from individuals in the community. It is clear that your business is highly recognized throughout the community, winning many awards for the quality and performance that your company does.

We know we are asking a lot, during this busy time, but the safety of my community is important to me. You will be helping out a community with a large population. We are willing to help as well as raise money to help finance the cost of fixing the potholes in the road.

We appreciate your company and would appreciate the help to fix the potholes affecting our neighborhood. If you have any questions or concerns please reach out to me. I look forward to hearing from you soon.

Thank you,

Mason Carver

