**Caitlin Sullivan** caitlin.sullivan@live.longwood.edu https://www.linkedin.com/in/caitlin-sullivan-comm/ 757-536-0889

**Education**

**Longwood University Farmville, VA**

*Bachelor of Arts in Communication Studies May 2021*

Concentration: Public Relations

GPA: 3.5

Dean’s List (1 semester)

**Relative Coursework**

**Completed Courses Longwood University**

* Introduction to Media Writing, Spring 2018
* Public Speaking, Fall 2017

**Volunteer Work**

**St. Terese Catholic Church Chesapeake, VA**

*Vacation Bible School Leader July 2018*

* Organized, planned, and took part in classroom activities to promote a spiritual environment
* Supervised children between the ages of 3-4 years
* Maintained positive and energetic attitude throughout duration of each afternoon

**Work Experience**

**Cracker Barrel Old Country Store Chesapeake, VA**

*Retail Sales December 2017-present*

* Provide guests with knowledge of retail items and ensure a positive shopping experience
* Assist guests with merchandise and checking out should questions arise
* Operate cash stand throughout duration of shift with strong attention to detail
* Prepare for and oversee floor plan changes in a timely manner

**Activities**

**Kappa Delta,** Alpha Chapter, Longwood University, January 2018-present