**Megan Bland**

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(804) 517-2018

**Education:**

**Longwood University Farmville, VA**

Bachelor of Science: Biology May 2020

* Minor: Chemistry
* Cormier Honors College Scholar

**New Kent High School New Kent, VA**

Advanced Studies Diploma 2012-2016

* Graduated with a 3.91 GPA, was the senior editor of the Yearbook staff during junior and senior years, and was a four-year varsity Letterman in field hockey

**Work and Leadership Positions:**

**Longwood University Lancer Card Center Farmville, VA**

Office Assistant January 2018-Present

* Answers telephones, prints and takes payments for university IDs, and resolves issues dealing with university IDs, meal plans, and door access problems
* Performs office tasks including filing, organizing, maintaining cleanliness of the office, etc. and delivers necessities to other offices on campus

**Longwood University Student Government Association Farmville, VA**

Senator September 2017-Present

* Participates in weekly meetings discussing important matters on campus in order to serve as a voice for the student body
* Serves on the student services committee that discusses opportunities for change with various departments on campus
* Serves as a liaison between Residence Life and SGA to propose ideas and address concerns brought up by residents

**Bland’s Plumbing, Inc. New Kent, VA**

Office Assistant May 2017-Present

* Answers telephones, provides estimates and invoices for present and future customers, and maintains cleanliness and organization of company office

**Skills and Abilities:**

* Proficient in Microsoft Office, SPSS Statistics software & Intuit QuickBooks
* Workplace Readiness certified
* WISE certified

**Other Involvement:**

Honors Student Association Member August 2016-Present

* Social Chair January 2017-May 2017
* Oktoberfest Committee Head September 2017-October 2017

Sigma Alpha Pi Member January 2017-Present

Honors Mentor August 2017-Present

Alpha Lambda Delta Member October 2017-Present