Rachel Anderson



April 2, 2019

Principal Douglas Fulton

Freedom High School

25450 Riding Center Drive South Riding, VA 20152

(703) 957-4300

Dear Principal Fulton,

I am interested in applying for a biology teaching position at your high school. I am currently enrolled at Longwood University in progress of obtaining a bachelor’s degree in biology and secondary education. I will graduate in Spring of 2021 and shortly thereafter will obtain my teaching license. As a student I do not yet have high school teaching experience, but I have passion for learning and education.

I have experience working with an elementary-level student as a tutor. Tutoring has given me an enthusiasm for teaching and student advocacy.

I have worked as a librarian assistant for a year, while it’s not a teaching position, I was collaborating with students, teachers, and librarians to find research, resources, and organize materials. In the biology bachelor’s degree program with a secondary education concentration I have worked within groups to plan, design, and teach a science lesson to Cumberland High school students.

It is my goal to gain more experience teaching, while utilizing the skills I have learned including

organization, collaboration, computer skills, lesson planning, communication, and listening skills. I am an enthusiastic, positive, intelligent teacher who will make a positive contribution to your school. I would welcome an interview and hope to hear from you at your earliest convenience.

Sincerely,

Rachel Anderson