

Rebecca A. Alvarez
9501 Cascade Creek Lane
Chesterfield, VA 23832
(804) 350-6804
rebecca.alvarez@live.longwood.edu

Education

2017-Present **Longwood University** **Farmville, VA**

Enrolled in a Pre-Engineering Program with a major in Physics to be completed at Longwood University.

2014-2017 **Clover Hill High School** **Chesterfield, VA**

Enrolled in various honors and AP classes including:
AP US History, AP English Literature, AP US Government

2013-2014 **Monacan High School** **Chesterfield, VA**

Enrolled in the Humanities Specialty Center

Work Experience

August 2017-December 2018 **Dorill Dining Hall**

Longwood University ***Farmville, VA***

Student Worker

- Prepared food for upcoming days. Worked with catering staff. Worked various food stations in the dining hall. Took responsibility over other students when supervisor was absent.

January 2019-Present **Resident Commuter Life**

Longwood University ***Farmville, VA***

Desk Aide

- Worked with RCL staff to ensure the safety of residents. Signed in guests and checked out equipment and loaner keys to residents. Communicated building welfare to fellow employees. Learned health and safety procedures including, but not limited to, knowing how to relay building information to emergency services, how to call upon emergency services, and managing incidents involving residents.

Technical Skills

Organize and analyze data, basic knowledge of Spanish, Basic Timekeeping Skills. Drafting Documents in Word, Internet Explorer, Google Chrome, Microsoft PowerPoint & Word. Basic math skills.

Extracurricular Activities

- 2009-2017, Volunteer, Victory Tabernacle Church Nursery

- 2017-Present, Secretary, Hispanic Latino Association
- 2017-Present, Member, InterVarsity Christian Fellowship
- 2018- Present, Advanced Member, Longwood Company of Belly Dance
- 2018-Present, Member, Student Diversity and Inclusion Council
- 2018-Present, Member, Politics Club
- 2018-Present, Member, Society of Physics Students
- 2019-Present, Member, Black Student Association