‍‍Alexandra Cequeria

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Summary

 **Organized and professional individual who is recognized for applying strong creative, administrative, and communication skills. A motivated and thoughtful problem solver with a record of academic accomplishments. Creates a positive work environment by being an energetic team member and collaborator.**

Experience

**Childcare Services** 2010 – Current

Chesterfield, VA

* Provided childcare for several families after school, weekends, and during school vacations.
* Ran summer week-long arts and crafts camp sessions.

**Pet Sitting Services** 2010 – Current

Chesterfield, VA

* Provided pet sitting services including dog walking, feeding and play/comfort session.

Education

**Bachelor of Arts in English**

**Secondary Education Teaching Licensure**

Longwood University, Farmville, VA

Expected graduation: May 2019

**High School (Honors) Diploma**

Matoaca High School, Chesterfield, VA

Skills & Abilities

* Proficient with Microsoft Office Suite, Internet and Social Media.
* Strong interpersonal skills and ability to build relationships
* Ability to work as part of a team

Volunteer Experience

* Tutor for Elementary School After School Program
* FACES – Meal package preparation and delivery to vehicles

Awards

* 2016 Dean’s List
* 2015 Dean’s List
* 2012 – 2015 Academic Letter and Consecutive Academic Pins